

October 31, 2024

It has come to our attention that some families may have some questions about our Protocols and the use of *On-Alert* status. We hope to provide some information and clarification to those questions here.

On-Alert status is the most common and also the most all-inclusive. *On-Alert* is generally used for two reasons, either when a first aid is in progress or when administration is alerted to a matter that requires them to gather more information in order to respond. Some examples of this might be, a potential water leak within the building, an animal on school grounds, a student who has possibly left campus without permission or to identify if there is a threat in the area. The purpose of the *On-Alert* is to clear the hallways of traffic so administration can investigate the matter in a timely fashion or deal with the first aid without obstruction.

After entering an *On-Alert* status, we may revert to a standard status - school runs as normal if it's determined that no further action is needed. At this point, we would post an *On-Alert* status on social media to let families know of the status change. However, if new information requires us to enter a specific protocol, we will do so accordingly. At that point, families would be informed via SchoolMessenger about the protocol we are implementing and be provided with instructions (if necessary) and as much relevant information as possible. **It's important to remember the school is always trying to provide as much information as we can.**

The protocols a school could implement are as follows; Lock-Down, Hold and Secure, Shelter-in-Place, Evacuation, Dismissal. If you would like to learn more about these protocols, you can find that information on our website under the Parent section labeled, [Emergency Response Plan](#). We have provided the link for you.

If you have any further questions regarding our School/Division protocols please contact Mr. Coumont or Mr. McCullough directly by calling our office at 403-406-7365, or emailing them at rob.coumont@rdcrs.ca or chris.mccullough@rdcrs.ca

Yours in Catholic Education,



Rob Coumont



Chris McCullough